

## **PRESIDENT – ELECT**

### Eligibility:

A candidate for the office of President-Elect shall have served on the board of directors for at least two years, one year of which shall be an elected position; the other can be an appointed position.

The President-Elect shall be an ex officio member of all committees except the nominating committee.

### Duties:

1. Assist the President
2. Assume the duties of the president in the absence of that officer
3. Fill the vacancy if the office of president becomes vacant
4. Attend the meetings of the board of the Kentucky Derby Festival Foundation
5. Secure the written annual reports from all officers and chairman
6. Attend as many committee meetings as possible
7. Serve on the Budget Finance Committee
8. Collect money for Board Gift for outgoing President and present at final board meeting

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### Skill Set

Good /writing skills

Typing/computer skills – email

Good speaking skills

Leadership

Good sense of humor

Thick skin

Organizational skills